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**Compliance Office**

June 16, 2006

Compliance Bulletin 200602

To: All Licensed Electricity Distributors

Re: Electricity Reporting and Record Keeping Requirements

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**This bulletin is intended to remind licensed electricity distributors of the importance of complying with the Electricity Reporting and Record Keeping Requirements (the “Electricity RRR”).**

It has been brought to the attention of the Compliance Office by the Chief Regulatory Auditor that there are a number of licensed electricity distributors who are consistently late in providing Electricity RRR filings to the Ontario Energy Board (OEB) and/or consistently restating the information initially filed with the OEB.

Under sections 2.1 and 2.2 of the Electricity RRR, a distributor must provide in the form and manner required by the OEB, either quarterly or annually, various types of information and self-certification statements. All licensed electricity distributors are required to comply with the requirements of the Electricity RRR as a condition of their licence.

The OEB depends on the accuracy and timeliness of filed information to support various OEB processes. As an example, the OEB’s 2006 electricity distribution rate-setting process relied on the use of 2004 trial balance information. Also, the process of reviewing deferral and variance accounts under section 78 of the *Ontario Energy Board Act, 1998* relies on timely and accurate quarterly filings of deferral and variance accounts information. There will be increasing reliance on filed information as the industry moves toward an incentive rate-setting regime.

It is the responsibility of licensed electricity distributors to remain aware of their reporting requirements under the Electricity RRR and to ensure that their business practices are capable of delivering the Electricity RRR information in an accurate and timely manner. I consider non-compliance with the Electricity RRR to be a serious violation of a distributor's legal and regulatory obligations. In the event of such violation, I will consider recommending that formal enforcement action be taken against the non-compliant distributor.

Please direct any questions you may have on this matter to the Market Participant hotline at 416-440-7604 or by e-mail at [market.operations@oeb.gov.on.ca](mailto:market.operations@oeb.gov.on.ca).



Brian Hewson  
Chief Compliance Officer  
Compliance Office

No statutory power of decision has been delegated to the Chief Compliance Officer, and the views expressed in this Compliance Bulletin are not binding on the Board. The Chief Compliance Officer may seek enforcement action by the Board under Part VII.1 of the *Ontario Energy Board Act, 1998*, in relation to non-compliance.