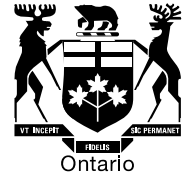


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BY EMAIL AND WEB POSTING

April 14, 2008

To: All Licensed Electricity Distributors and Transmitters, and Gas Distributors

**Re: Reporting and Record Keeping Requirements
Electronic Certifications – New Password**

The Reporting and Record-Keeping Requirements (RRR) of the OEB require all electricity distributors, transmitters and gas distributors to submit annual certificates confirming compliance with the Affiliate Relationships Code. To date, these certifications have been provided on letter head, by mail to the Board. These certifications are:

Electricity Distributors and Transmitters:

- 1) Certificate on Director Independence (E2.2.1 & E3.2.1)
- 2) Certificate on Data Security Arrangements (E2.2.2 & E3.2.2)
- 3) Certificate re compliance with the Affiliate Relationships Code (E2.2.3 & E3.2.3)

Gas Distributors:

- 1) Certificate on Director Independence (G2.2.1)
- 2) Certificate on Data Security Arrangements (G2.2.2)
- 3) Certificate to ensure compliance with the Affiliate Relationships Code (G2.2.3)
- 4) Certificate regarding maximum term for affiliate contracts (G2.2.4)
- 5) Certificate regarding new information disclosure clause (G2.2.5)

In order to simplify the filing of the certificates, the OEB is implementing a system whereby these certifications can be provided electronically through the existing Regulatory Information System on the Board's website.

The system requires each utility to have a confidential password to be used by the Chief

Executive Officer (CEO) and the Chief Regulator Officer (CRO) or other senior officer of the corporation for the purpose of filing. In the next few weeks, an OEB staff member will call the Licensee Primary Contact to coordinate the issuance of the password.

If you have any questions regarding this matter, please contact the Market Operations Hotline at 416-440-7604 or by email addressed to market.operations@oeb.gov.on.ca. The Board's toll free number is 1-888-632-6273.

Yours truly,

Original Signed by

Kirsten Walli
Board Secretary