# Regional Planning Process Advisory Group-Terms of Reference

### Appendix 3a – Elected Member Roles within the RPPAG

#### Chair - Irv Klajman, Electricity Distributors Association (EDA)

Role of the Chair will be to focus the work to be achieved by the RPPAG, set the frequency of meeting, solicit items to be included in the meeting agenda and act as the designate facilitator.

#### Vice Chair - Kazi Marouf, Guelph Hydro (LDC)

Role of the Vice Chair will be to assist the Chair in its role and or carry out the duties in its absence.

#### Secretary - Bing Young, Hydro One Networks Inc. (Transmitter)

Role of the Secretary will be to assist the Chair and Vice Chair as well as to capture meeting minutes or each RPPAG meeting, coordinate minutes for review by the RPPAG members and publish final copies to the industry on the RPPAG behalf.

## Appendix 3b – Delegate of RPPAG Members

- 1. The RPPAG members may, when appropriate, send an alternate to attend on their behalf.
- 2. The RPPAG members will inform the Chair, Vice-Chair or OEB staff, prior to the meeting they are unable to attend, , who will be the alternate individual who will be attending on their behalf. There is no approval process required to select alternate members.
- 3. The alternate will not have voting privileges but, by proxy, submit the RPPAG member's vote to the Committee in the event a vote is required.