

APPENDIX 7

SCOPING PROCESS OUTCOME REPORT TEMPLATE

SCOPING PROCESS OUTCOME REPORT			
NAME			
LEAD			
REGION	ZONE XXX		
START DATE		END DATE	
1. INTRODUCTION			
2. OBJECTIVES			
3. SCOPE			
<ul style="list-style-type: none"> - KEY ASSUMPTIONS - ZONE MAPS – SEE ATTACHMENT “A” - STUDY SCHEDULE - PHASE 1 - PHASE 2 - CRITERIA TO BE USED FOR THE EVALUATION PROCESS 			
4. RESOURCES			
<ul style="list-style-type: none"> - THE TOR IDENTIFIES THE PARTIES THAT WILL BE INVOLVED TO CARRY OUT THE STUDY <ul style="list-style-type: none"> - 4A. STUDY TEAM (TECHNICAL, SUB STUDY TEAMS, ETC.) - 4B. AUTHORITY (EACH ENTITY INVOLVED IN THE STUDY WILL FOLLOW THEIR OWN INTERNAL PROCESS ON THE APPROVAL OF THE PROPOSED IMPLEMENTATION PLAN RESULTING FROM THIS STUDY). - 4C. FUNDING (FOR THE DURATION OF THE STUDY PROCESS, EACH PARTICIPANT IS RESPONSIBLE FOR THEIR OWN FUNDING AS NECESSARY, FOR THE STUDY WORK REQUIRED TO BE COMPLETED) 			
5. ACTIVITIES			
6. DELVIERABLES			
<ul style="list-style-type: none"> - TERMS OF REFERENCE - STATEMENT OF NEED - STAGE 1 STUDY REPORT FOR - STAGE 2 STUDY REPORT FOR - IMPLEMENTATION PLAN 			
7. COMMUNICATIONS / STAKEHOLDERING			
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SCOPING PROCESS OUTCOME REPORT			
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NAME			
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LEAD			
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REGION	ZONE XXX		
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START DATE		END DATE	
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8. CONCLUSION / RESULTS			

9. PLANNING APPROACH SCHEDULE			
- SEE ATTACHMENT "B"			

PREPARED BY:			
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PARTICIPANTS: LISTED BELOW			
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COMPANY	NAME	SIGNATURE	

ATTACHMENT A:
REGIONAL ZONE - MAP

ATTACHMENT B:
STUDY SCHEDULE