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**Commission de l'énergie de l'Ontario**  
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BY E-MAIL AND WEB POSTING

July 25, 2014

**To:** All Licensed Electricity Distributors,  
All Licensed Transmitters,  
The Independent Electricity System Operator, and  
All Other Interested Parties

**RE: Regional Infrastructure Planning – Establishing the Regional Planning Standing Committee (“RPSC”) /  
Board File Number: EB-2011-0043**

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The Board convened a stakeholder working group (the “Process Planning Working Group”) to develop a Regional Infrastructure Planning Process, to be used by industry, in developing their collaborative asset management plans. The PPWG submitted their [report](#) to the Board, setting out the process details based on their collective experience and understanding of the sector. On May 17, 2013, the Board endorsed the final report, which aligned with the objectives set out for the industry in the Board’s new Regulatory Renewed Framework that expects regional issues and requirements be effectively integrated into utility planning processes, to help promote the cost-effective development of electricity infrastructure in the Province.

The report details how the process will expect distributors and transmitters to:

- i. participate in regional planning activities including stakeholder engagement;
- ii. participate and / or include activities relating to the Integrated Regional Resource Planning process which considers the broader regional needs in the context of provincial need, and the identification, evaluation and integration of available solutions (i.e. conservation, generation, and transmission and distribution options – wires solutions);
- iii. collaborate to develop distribution and transmission investments that are the most cost effective option to address the regional need; and

- iv. submit applications to the Board that are informed by a plan where applicable.

The report also includes a proposal to establish the Regional Planning Standing Committee (“RPSC) whose purpose / focus would be to assume custodial accountability for the Regional Planning Process, in order to ensure the process is:

- i. aligned with, and adjusts to, public policy;
- ii. is continuously improved by addressing process challenges (“Lessons Learned”); and
- iii. to make recommendations to Board staff on the technical aspects of planning and any related details to be addressed.

The Board supports the proposal and is now initiating to establish the RPSC.

The Board therefore invites those interested in nominating themselves or a third party to participate (see Appendix A – Nominee Criteria) as a member of the RPSC to submit a letter addressed to the Board Secretary at the Board’s mailing address set out above by August 12, 2014. That letter must quote file number EB-2011-0043.

Board staff expects to hold the first meeting of the RPSC in October 2014. It is expected that the RPSC will meet on a monthly basis for approximately three months, and quarterly thereafter. RPSC will elect a member to Chair for a term of one year, and all meeting materials and notes to be prepared by a member of the RPSC and provided for posting on the Board’s website to allow stakeholders to follow the activities undertaken by the RPSC.

Board staff thanks all nominated parties for their interest and looks forward to their on-going participation in this important initiative.

Any questions regarding this standing committee process should be directed to Ashley Hayle at [AshleyDawn.Hayle@ontarioenergyboard.ca](mailto:AshleyDawn.Hayle@ontarioenergyboard.ca) or at 416-440-7721.

Yours truly,

*Original Signed By*

Peter Fraser  
Vice President, Industry Operations & Performance

Appendix A – Nominee Criteria

## APPENDIX A – NOMINEE CRITERIA

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The composition of the RPSC will incorporate a balanced representation of interested parties including service providers, planners, local interests and stakeholder, in order to achieve the objectives set out in the Notice.

Submission to include the following:

- The name of the nominee and the interest or constituency represented; and,
- A short statement identifying the nominee's relevant experience, qualifications and contribution to this committee. Include information, if applicable:
  - Stakeholder interest (i.e. distributor, municipality, metis or first nations, etc.)
  - The regional or provincial focus of interest (which of the 21 regions or 'provincial')
  - participation in recent regional planning activity
  - your role within your organization
  - other memberships – role as a representative
  - other details i.e. community engagement activities, technical qualification / experience to be included
  - What and how you intend to add value to this committee

Board staff will select representatives from those who express an interest to participate as a member. Each nomination will be reviewed by Board staff and considered in relation to the following criteria.

The membership must:

- represent a broad range of identifiable constituencies including electricity and gas distributors, transmitters, generators, and consumers, municipalities, first nations / metis and other interest parties;
- lend technical expertise in areas such as transmission and distribution systems' enhancement;
- communicate, educate and network with the stakeholder group that they represent
- be available to participate fully in each of the meetings.

It should be noted that at all times the process Lead for Regional Infrastructure Planning and Integrated Regional Resource Planning are expected to sit on the RPSC on an on-going basis.