

# Ontario Energy Board

## *Regulating Ontario's electricity and natural gas sectors*

The **Applications Division** is responsible for managing and processing all proceedings relating to rates, facilities, conservation and the Regulated Price Plan (RPP), as well as management of operational policies in support of natural gas and electricity applications.

Within the **Rates Department**, the **Major Applications** department is responsible for assessing and coordinating the analysis of applications relevant to rate-regulated electricity and natural gas businesses in Ontario, managing the rate review process and other applications from utilities, related to capital projects, spending, asset management and investment plans, resolving issues, providing professional support on a wide variety of technical issues and subjects, and assisting the Ontario Energy Board (OEB) in its processes and ensuring completion of the official record.

The **Supply & Infrastructure** department is responsible for assessing and coordinating the analysis of applications relevant to electricity and gas facilities, as well as applications related to construction and operation of the distribution, transmission and storage of natural gas. In addition, this group is responsible for supporting the OEB's review of supply related applications for the gas commodity, the regulated price plan for electricity consumers, and Ontario Power Generation. In managing these applications, staff resolve issues, provide professional support on a wide variety of technical issues and subjects, assist the Ontario Energy Board (OEB) in its processes, and ensure completion of the official record.

We are currently seeking energetic individuals to join our team and assist the OEB in achieving its vision of protecting the long term integrity of the province's energy system so that Ontarians today and tomorrow have access to reliable energy at a reasonable cost.

## **Project Advisors**

**Job Code PRAD001**

**1 Permanent Full-time Position – Major Applications**  
**2 Permanent Full-time Positions – Supply & Infrastructure**

Under the direction of the Manager, either independently or as part of a team, you will undertake research and analysis to process major applications filed with the OEB to ensure the reasonableness of proposals and that they adhere and are consistent with OEB policy. The position provides analysis and advice in many areas including regulatory policy, economics, system planning, engineering and conservation. The incumbent may also undertake research and analysis to develop policy recommendations related to electricity and natural gas applications, providing decision support to senior management and Board Members.

If you are interested in providing analysis and recommendations, and enjoy working with a group of staff dedicated to working cooperatively with stakeholders to help build and sustain public confidence in Ontario's gas and electricity sectors, you'll enjoy being a member of our team.

## Position Overview:

There are two key components to this role: primarily, you will manage applications filed by utilities. You will also provide expertise for one or more specific technical areas and may also support the development and implementation of operational policies related to electricity and natural gas applications.

## Major Applications:

- Review **rate applications** submitted by electricity distributors and transmitters and natural gas utilities in accordance with the OEB's regulatory framework.
- Identify and analyze issues associated with assigned applications.
- Develop materials to use within the OEB's **rate review process** to interpret and explain potential issues and support evaluation of applicants' **spending, asset management and investment plans**.
- Critically assess proposed plans, schedules, priorities and performance, including with reference to OEB policies, codes, standards, expectations, precedents and filing requirements, as part of the application review process, making use of knowledge of OEB policy, regulatory principles, good utility practice, engineering and/or business, planning and economic fundamentals.
- Manage applications, schedules and procedural steps in keeping with established OEB processes.
- Undertake research and analysis of information related to **capital projects, spending and planning**, regulatory policies and other matters; manage consultants retained to provide subject matter expertise, research or technical advice in areas of system planning and other policy or project work.
- Provide interpretation of OEB rules and procedures to others and work with other groups to prepare communication materials in support of communications, stakeholder relations and consumer relations departments.
- Be a subject matter expert in one or more areas related to the analysis of applications, **for example: load forecasting, cost allocation, rate design, regression analysis, distribution system planning or cost of capital**.

## Supply & Infrastructure:

- Review **infrastructure investments** submitted by electricity and natural gas utilities
- Identify and analyze issues associated with assigned applications, and strategically develop materials for Board processes
- Manage **leave to construct** applications, **OPG rate** applications, **well drilling** licenses, **storage facilities** applications, **QRAM** applications for natural gas supply and transportation costs, **rate setting** for RPP pricing, and Municipal Franchise agreements/Certificates of Public Convenience and Necessity.
- Undertake research and analysis related to **electricity and natural gas infrastructure** projects; manage consultants retained to provide subject matter expertise, research or technical advice in areas of system planning and other policy or project work.
- Provide interpretation of OEB rules and procedures to others and work with other groups to develop communication materials
- Be a subject matter expert in one or more areas related to the analysis of applications, **for example: electricity and natural gas markets, natural gas facilities planning and construction or electricity generation & transmission planning, Regulated Price Plan (RPP) rate-setting, Quarterly Rate Adjustment Mechanism (QRAM), and setting rates for Ontario Power Generation's prescribed assets**.

**Qualifications:**

- An undergraduate degree in an area such as Finance, Economics, Business Administration, Engineering or a related field.
- A graduate degree in Economics, Statistics, Finance or a Professional Engineering designation or equivalent, would be an asset.
- Minimum of 5 years' previous experience in a related role providing technical expertise in Finance, Economics, Business Administration, Engineering or a related field.
- Experience in a regulated industry, public utility or energy service provider is preferred.
- Strong written and verbal communication skills.

**Core Competencies:**

- Good problem solving and analytical skills
- Demonstrated accountability to produce high-quality written work, in a timely manner
- Effective communication and interpersonal skills
- Ability to collaborate with others in a team environment
- Proven adaptability to work effectively in a variety of situations and with various individuals or groups
- Excellent customer service skills (internal and external customers)
- A commitment to professional development and continuous learning
- Shows initiative by being proactive and achieving goals
- Strong planning and coordination skills in order to execute activities

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Preference will be given to candidates who meet the minimum requirements above.

**We Offer:**

- Competitive market wages
- A defined benefit pension plan
- Comprehensive Health and Dental Plan
- Life and Disability insurance
- Maternity and parental leave top-up benefits

For more information about the Ontario Energy Board, please visit our website at [www.ontarioenergyboard.ca](http://www.ontarioenergyboard.ca).

**To Apply:**

If you would like to explore this exciting opportunity, please e-mail your resume, in confidence, by **Friday, April 28, 2017** to **careers@oeb.ca**. When applying, please quote **Posting#528** and the **Position Title** of the position you are applying for in the subject line of your e-mail.

**Please note: Qualified candidates who are not successful may be considered to fill vacancies for the same job code over the next six months.**

*The OEB is an equal opportunity employer. Accommodation is available under the Ontario Human Rights Code. Should you require accommodation, please advise the Human Resources department of your preferred method to be contacted in your application.*

*We appreciate the interest of all candidates. We regret that only those candidates under consideration will be contacted.*